

SERIES 300 DIPLOMAS

Rush under 15 business days may be charged \$30.00 or 7%, whichever is greater, for expedited production

DIPLOMA/CERTIFICATE COVERS

Closed diploma covers measure approximately 5 1/2" x 8 1/2". The pliable, leatherette cover includes a gold or silver elastic chord (*pawl*) to hold a folded 8 1/2" x 11" certificate in place.

BASE PRICE: BLANK COVERS		
Cover Colors:	◆ Navy Blue ◆ Forest Green ◆ Red ◆ Black ◆ Maroon	
Price Per Cover:	PRICE IF ONLY ORDERING COVERS	PRICE IF ORDERING DIPLOMAS ALSO
1-25.....	\$6.50 ea.	\$5.00 ea.
26-50.....	\$5.50	\$4.20
51-100.....	\$4.85	\$3.75
101-250.....	\$4.25	\$3.30
251+.....	\$3.80	\$2.95

EXTERIOR OPTION #1: TEXT HOT-FOILED – GOLD OR SILVER (Most Common)

Additional \$2.00 for every line of foiling included on the diploma cover. Foiling of less than 10 diploma covers will also include a \$40.00 machine setup charge for every order under 10 (*due to 20 minutes machine setup time*) (*max width 5"*).

EXTERIOR OPTION #2: CUSTOM DIE HOT-FOILED – GOLD OR SILVER

Additional \$2.00 for each diploma cover + one-time die manufacturing charge of \$105.00 (*max size 4" high x 4 1/2" wide*).

EXTERIOR OPTION #3: FULL COLOR LOGO

Additional \$3.75 per diploma cover + one-time initial press file setup fee of \$50.00 (*no size restrictions*).

EXTERIOR OPTION #4: 1 1/2" BRUSHED GOLD PLATE – MONOCHROME OR FULL COLOR LOGO

Additional \$2.50 ea. No file setup.

DIPLOMA/CERTIFICATE SHEETS

- ✓ Each design is customized per the school's request. The school logo/mascot, school name and required signature lines are some of the options that can be incorporated.
- ✓ Signatures can be added if they are scanned/emailed on a white piece of paper with no line under the signature.

BASE PRICE: FULL COLOR DIPLOMA SHEETS – "PERSONALIZE-AND-PRINT" WORD TEMPLATE INCLUDED

Paper Colors:	◆ Gray Cotton 70 lb. Text ◆ Cream Cotton 70 lb. Text	
Price Per Sheet:	PRICE IF ONLY ORDERING DIPLOMAS	PRICE IF ORDERING HOLDERS ALSO
1-25.....	\$4.05 ea.+ \$50 setup	\$3.05 ea.
26-50.....	\$3.35 + \$50 setup	\$2.55
51-100.....	\$2.70	\$2.05
101-250.....	\$2.40	\$1.85
251+.....	\$2.30	\$1.75

OPTION #1: PERSONALIZATION COMPLETED

Additional \$2.75 per diploma sheet.

OPTION #2: FLAT SPOT FOILING – GOLD, SILVER, BLUE & GREEN

Additional \$3.50 per diploma sheet.

OPTION #3: RAISED INK THERMOGRAPHY

Additional \$3.75 per diploma sheet + one-time initial file setup fee of \$50.00.

WHITE ENVELOPES

Blanks can be purchased for \$0.60 ea.
Personalized with student names add \$1.75 ea.